

# Scottish Landfill Tax Registration



## Your SLfT Registration

Guidance notes can be found on our website [www.revenue.scot](http://www.revenue.scot), these will help you to complete the form accurately.

- You must use black ink to complete this return form and write in BLOCK CAPITALS
- If you make a mistake on this return form, please do not use correction fluid. Cross out the error and rewrite
- If a question does not apply to you, leave the answer field blank
- If you require additional space for further sites; please complete an 'Additional Sites' form, which can be found at [www.revenue.scot](http://www.revenue.scot)
- Once you have completed this form, please check that all information is correct and complete before signing the declaration – any omissions may lead to the form being returned to you
- This form, along with any supporting forms, must be sent to Revenue Scotland, PO BOX 24068, Victoria Quay, Edinburgh, EH6 9BR

For any further advice and assistance, please see the FAQs on our website, or alternatively contact Revenue Scotland on 0300 020 0310 (Monday to Friday 9.00 – 16.00).

Business name

Trading name (if different)

Company number

Date of incorporation

Jurisdiction

Business entity:

Registered with Companies house

Unincorporated

Address





Postcode

Country

Telephone

Email address

Date of first taxable disposal

Number of sites operated

To be completed for partner details when registering as a partnership

Name of partner (where applicable)

Address





Postcode

Country

Telephone

Email address

To be completed for all sites operated

**Site Details**

Business name

Trading name (if different)

SEPA licence number

Site address

Postcode

Country

Telephone

Expected Tonnage (Standard)

Expected Tonnage (Lower)

Expected Tonnage (Exempt)

Does the site have a weighbridge?

YES  NO

Does the site have a non-disposal area?

YES  NO

Does the site have a Controller?

YES  NO

**Controller Details**

Business name

Trading name (if different)

Company number

Registered Address

Postcode

Telephone

**Site Details**

Business name

Trading name (if different)

SEPA licence number

Site address

Postcode

Country

Telephone

Expected Tonnage (Standard)

Expected Tonnage (Lower)

Expected Tonnage (Exempt)

Does the site have a weighbridge?

YES  NO

Does the site have a non-disposal area?

YES  NO

Does the site have a Controller?

YES  NO

**Controller Details**

Business name

Trading name (if different)

Company number

Registered Address

Postcode

Telephone

## Additional Site Details

Business name

Trading name (if different)

SEPA licence number

Registered address





Postcode

Country

Telephone

Does the site have a weighbridge?

 YES  NO

Does the site have a non-disposal area?

 YES  NO

Does the site have a Controller?

 YES  NO

Expected Tonnage (Standard)

Expected Tonnage (Lower)

Expected Tonnage (Exempt)

## Controller Details

Business name

Trading name (if different)

Company number

Registered address





Postcode

Telephone

I confirm that this information is correct and complete

SIGNATURE

FULL NAME

DD/MM/YYYY

## Using personal information

Revenue Scotland will use the information you provide on this form to collect and manage the taxes for which we are responsible and to protect the revenue against tax fraud and avoidance.

We may need to share or check the details you have provided with other organisations. These include HMRC, the Keeper of the Registers of Scotland, the Scottish Environment Protection Agency and our suppliers and service providers.

We may also need to provide this information to tribunals, courts and law enforcement agencies (such as Police Scotland and the Crown Office and Procurator Fiscal Service) for the purposes of any legal action.

You can see more detailed information about how we use personal information on our website: [www.revenue.scot](http://www.revenue.scot)